

To: Spoehr, Thomas[Thomas.Spoehr@heritage.org]
From: Getto, Leila
Sent: 2017-10-30T16:28:50-04:00
Importance: Normal
Subject: Re: Confirming November 9th ...
Received: 2017-10-30T16:29:36-04:00

I generally reserve 30 minutes for meetings but have a 15 minute buffer between meetings in case they run long. Let me know if more time is needed. Thanks.

*Leila Sepehri Getto
U.S. Department of the Interior
Immediate Office of the Secretary
Deputy Director, Scheduling and Advance
Direct: (202) 208-5359
Cell: (202) 706-9435*

On Mon, Oct 30, 2017 at 4:26 PM, Spoehr, Thomas <Thomas.Spoehr@heritage.org> wrote:

Great Leila, so that I moderate what I prepare, how long will the meeting be? Best, Tom

From: Getto, Leila [mailto:leila_getto@ios.doi.gov]
Sent: Monday, October 30, 2017 4:08 PM
To: Spoehr, Thomas <Thomas.Spoehr@heritage.org>
Cc: Caroline Boulton <caroline_boulton@ios.doi.gov>; Scheduling SIO <scheduling_sio@ios.doi.gov>
Subject: Confirming November 9th ...

Dear Tom,

The Secretary is looking forward to meeting with you on Thursday, November 9th at 2 p.m. Joining the Secretary from our side will be Deputy Secretary Bernhardt, Jim Cason, Scott Cameron and possibly Todd Willens and Downey Magallanes.

Please arrive via our C Street entrance (1849 C Street NW). Please let me know if you need parking. I will be out of the office that week so I've cc'd my colleague, Caroline Boulton, in case your schedule changes.

Thank you!

Leila

Leila Sepehri Getto

U.S. Department of the Interior

Immediate Office of the Secretary

Deputy Director, Scheduling and Advance

Direct: (202) 208-5359

Cell: (202) 706-9435

Thomas Spoehr

Director, Center for National Defense

The Heritage Foundation

214 Massachusetts Avenue, NE

Washington, DC 20002

202-608-6074

heritage.org